

**Department of Earth Science Reimbursement Worksheet**

**PROJECT CODE TO BE CHARGED**

---

(Tape receipt )

**REQUIRED FOR ONLINE REIMBURSEMENT:**

I, certify that the expenses claimed were incurred by me on official University business on the dates shown, and that I have attached original receipts for each expense as required by University policy.

**NAME OF PERSON TO BE REIMBURSED:**

---

**SIGNATURE OF PERSON TO BE REIMBURSED:**

---